

30th August 2023

Re: School Gateway

Dear Parent,

Further to my letter dated 21st June and 13th July regarding the Academy moving to a communication platform called **School Gateway**, **if you have not yet registered, could you please do so.**

Please refer to the registration instructions below.

1. Download the School Gateway app or type 'School Gateway Login' into your browser.
1. Click 'Sign Up' (on the app) or 'New User' (on the web version).
2. Enter your e-mail address and mobile phone number that is held by the Academy.
3. Click 'Send PIN'. You will receive a text message with your unique PIN.
4. Enter your e-mail address and PIN.
5. Click LOGIN

If you have not registered with School Gateway, you will not be able to pay put money onto your child's account to allow them to purchase a school lunch.

If you have any questions or queries, please e-mail schoolgateway@eastwood.southend.sch.uk or click on [Parent Support Guide](#).

Yours sincerely,



Mr. N. Houchen
Principal