

25<sup>th</sup> January 2023

**Re: Industrial Action**

Dear Parent,

Further to my letter dated 18<sup>th</sup> January, I am now in a position to confirm arrangements for **Wednesday 1<sup>st</sup> February**.

After reviewing the risk assessment, I have, at this stage, decided to **open** the school to the following groups of pupils:

- **Vulnerable pupils** as defined by the relevant DfE guidance. *If your child falls into this category, you will be contacted directly by the Academy.*
- **Year 11 pupils.**

For pupils **not** attending school, appropriate work will be provided online via **MS Teams**.

Accessing MS Teams

- Go to <https://office.com>
- Click on 'sign in'.
- Click on 'work or school account'.
- Enter your username i.e. school e-mail address [XXXX@eastwood.southend.sch.uk](mailto:XXXX@eastwood.southend.sch.uk)
- Enter your password (the same password as the one used to access your school account).
- Click on the 'MS Teams' icon from the Office 365 applications on the left-hand side.
- Click on the 'Teams' icon from the MS Teams applications on the left-hand side.
- Follow your school timetable period 1-5 and click on the team (class) for each lesson.
- Click on 'Files' and/or 'Assignments' to access the work for the lesson.

If there are any issues, please e-mail [Office365@eastwood.southend.sch.uk](mailto:Office365@eastwood.southend.sch.uk)

I apologise in advance for any disruption to your child's education, but stress again that this is a national dispute between the NEU and the Government.

Yours sincerely,



Mr. N. Houchen  
Principal