

31<sup>st</sup> August 2023

**Re: First Day Arrangements**

Dear Parent,

I hope you and your family had an enjoyable summer and your child is looking forward to attending The Eastwood Academy.

Your child's first day at school is **Tuesday 5<sup>th</sup> September**. Arrangements for the first day are detailed below:

- Pupils must arrive **before 8.35 a.m.** at the **front** of the school. Duty staff will direct them to the Main Hall where they will be registered and organised into their form groups.
- Pupils will need to be in full uniform and bring the following equipment - blue or black pen, pencil, ruler, rubber and a calculator. **A P.E kit will not be needed on the first day.**
- Pupils will be issued with a planner and a timetable and their Form Tutor will cover a range of induction-related material.
- **Pupils will need a packed lunch for the first week.**
- Pupils will be **dismissed at 15.15 p.m.**

If you have not done so already, please register with [School Gateway](#) which will provide you with the following information.

- Letters and messages from the Academy.
- Your child's timetable.
- Your child's attendance record.
- Your child's assessment record across all of their subjects i.e. online reporting.
- Payments for school trips and school meals etc.

If you have any questions or queries, please do not hesitate to contact the Academy.

Yours sincerely,



Mr. N. Houchen  
Principal